

## **Board Policy No. 1 General Provisions**

### Summary

This policy establishes the purpose, responsibilities, and update process for this and other Board Policies and procedures. The North County Transit District Board of Directors (“Board”) will provide updates to existing Board Policies and direct staff in the development, adoption, and implementation of new Board Policies as necessary.

### Offices and Location

Pursuant to Public Utilities Code § 125001, the name of this District is the “North County Transit District” (“NCTD”). The general administration office mailing address is 810 Mission Avenue, Oceanside, CA 92054.

### Mission and Vision Statements

NCTD’s mission is operate an environmentally sustainable and fiscally responsible transit network that provides seamless mobility for all while achieving organizational and operational excellence.

NCTD’s vision envisions a comprehensive transit and mobility system that connects all North County San Diego residents and visitors to a healthy, economically vibrant, and thriving region.

### Definitions

*Board Policies:* Policies adopted by the Board are established to guide the operation of the District. Previously known as “Policies” but renamed as “Board Policies,” all Board Policies may be found at [gonctd.com/about-nctd/board-information/](http://gonctd.com/about-nctd/board-information/).

Use of the term “Executive Director” throughout NCTD Board Policies shall mean the Chief Executive Officer and/or Executive Director as appointed by the Board of Directors.

### Adoption

Board Policies have been adopted pursuant to the provisions of the North County Transit District Act (Public Utilities Code § 125000, et. seq.). As set forth in Division 11.5 of the State of California Public Utilities Code, the Board is responsible for establishing general policies governing the operation of the District. The Board shall delegate to the Executive Director the authority to carry out Board Policies, as appropriate, and may request of the Executive Director reports regarding the administration and effectiveness of these Board Policies.

### Severability

If any policy or portion of a policy contained within the Board Policies is in conflict with statutes, regulations, rules, or legislation having authority over NCTD, said statutes, regulations, rules, or legislation shall prevail. Further, the sections, paragraphs, sentences, clauses, and phrases in Board Policies are severable; and if any section, paragraph, sentence, clause or phrase of any of the Board Policies is declared unconstitutional or otherwise invalid by the valid judgment or decree

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of a court of competent jurisdiction, such unconstitutionality or invalidity, shall not affect any remaining sections, paragraphs, sentences, clauses, and phrases of the Board Policies.

### Procedure

1. Board Committees, members of the Board, the Executive Director, General Counsel, and Division Chiefs may direct proposed Board Policies to the Board for formal consideration.
2. The initiating group or individual is responsible for drafting the respective proposed Board Policy for Board approval.
3. Proposed Board Policies will be submitted to the Executive Director and General Counsel for review and to the Board for action.
4. After the Board adopts or revises a Board Policy, the Clerk of the Board will post the new or revised Board Policy on GoNCTD.com.

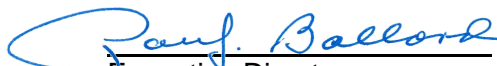
### Annual Review of Policies

At least annually, staff may review and suggest revisions to existing Board Policies, as appropriate, and bring new Board Policies, if appropriate, to the Board for consideration and approval.


### Approvals

  
\_\_\_\_\_  
Board Chair

10/19/2023  
Date

  
\_\_\_\_\_  
Executive Director

10/19/2023  
Date

  
\_\_\_\_\_  
General Counsel

10/19/2023  
Date

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DATE	REVISION No.	RESOLUTION No.	COMMENTS
10/18/2012	ADOPTED	12-10	
10/17/2013	1	13-07	2013 REVISION
10/16/2014	2	14-04	2014 REVISION
10/20/2016	3	16-10	2016 REVISION
10/17/2019	4	19-06	2019 REVISION
10/21/2021	5	21-05	2021 REVISION
10/19/2023	6	23-06	2023 REVISION TO NCTD'S MISSION AND VISION AND DEFINED TERM EXECUTIVE DIRECTOR