

Board Policy No. 30 Threshold for Major Service Change

Summary

This policy describes the threshold for a major service change.

Background

The requirement of this policy comes from the Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients," which became effective October 1, 2012. The Circular requires any FTA recipient that operates fifty (50) or more fixed route vehicles in peak service and serves a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

Definition

The following situations qualify as a major service change:

- All proposed changes to existing routes, whereby route miles or revenue miles are changed in excess of twenty-five (25) percent of their current configurations, measured as happening at one time, or cumulatively within a single year;
- Changes in number of daily trips that exceed twenty-five (25) percent;
- Elimination of a route; and
- Addition of a route.

Exemptions

LIFT paratransit service is exempt from the "major service change" definition because of the regulations pursuant to the provision of Americans with Disabilities Act of 1990 (ADA) paratransit service set forth in ADA.


Temporary, seasonal, and supplemental services are exempt from the "major service change" definition. Temporary service is defined as a new or modified route that is placed into revenue service for less than twelve (12) months with a defined set of measures that must be achieved to remain in service. If the service meets the criteria and will remain past 12 months, then NCTD will conduct a Title VI service equity analysis for this service. Seasonal and supplemental service is defined as service operated for less than twelve (12) months that is provided to accommodate loads related to seasonal events (e.g., San Diego County Fair) or schoolyear-based demand.

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NCTD Process

NCTD is required to hold a public hearing for all major service changes. The public hearing will be noticed a minimum of 30 days in advance through means set forth in NCTD Board Policy No. 5 – *Public Notice and Participation*.

Approvals



Board Chair

10/19/2023

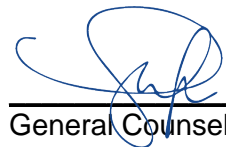
Date



Executive Director

10/19/2023

Date



General Counsel

10/19/2023

Date

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DATE	REVISION No.	RESOLUTION No.	COMMENTS
11/21/2013	ADOPTED	12-10	
10/16/2014	1	14-04	2014 REVISION
11/19/2015	2	15-08	2015 REVISION
10/17/2019	3	19-06	2019 REVISION
10/20/2022	4	22-18	2022 REVISION
10/19/2023	5	23-06	2023 REVISION